



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**State of West Virginia
 Solicitation Response**

Proc Folder:	1147114	
Solicitation Description:	Tree Trimming Services - Lorrie Yeager Jr. Juvenile Center	
Proc Type:	Agency Purchase Order	
Solicitation Closes	Solicitation Response	Version
2023-01-04 14:30	SR 0608 DCR2300000052	1

VENDOR
VS0000041879 Mid-Ohio Valley Tree Service llc

Solicitation Number: ARFQ 0608 DCR2300000139

Total Bid: 51762.79000000000087311491370 **Response Date:** 2023-01-04 **Response Time:** 13:00:00

Comments:

FOR INFORMATION CONTACT THE BUYER		
Thomas P Hymes 304-558-2350 thomas.p.hymes@wv.gov		
Vendor Signature X	FEIN#	DATE

All offers subject to all terms and conditions contained in this solicitation

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Ln Total Or Contract Amount
1	3.1.1 - Tree Trimming Services Labor (flat rate, lump sum)	1.00000	LS	51762.790000	51762.79

Comm Code	Manufacturer	Specification	Model #
70111503			

Commodity Line Comments: Hand Delivered Bid

Extended Description:

see specifications for details

376593

Mid-Ohio Valley Tree Service
4815 North Torch Rd
Cochville, Ohio 45723
304-893-3667

Statement

DATE Dec. 18th 2022 TERMS

TO West Virginia Dept of Homeland Security

Continue from page 1

IN ACCOUNT WITH

Yeager Juvenile Center
Reference: ARFQ 0600 DCR 2300000139

907 Mission Dr. Parkersburg WV

(1-C cont)

3 - Cherry trees

2 - Butternut trees

Elevate sycamore tree @ end of fence line

* Job Work Hours to be performed

Monday - Friday 8am - 3:30 pm

* Reclaim grounds when contract complete

* All wood brush & debris to be removed from premises, clean up etc.

* Stumps cut to ground / no grind

\$ 51,762.79

Tax exempt \emptyset

CURRENT PER 30 DAYS OVER 30 DAYS

TOTAL AMOUNT 51,762.79

Michael
Michael
Mid Ohio Valley
Tree Service LLC
12-18-22

376592

Mid-Ohio Valley Tree Service

4815 North Torch Rd

Coolville Ohio 45723

304-893-3667

Statement

DATE Dec. 18th 2022

TERMS

TO West Virginia Dept. of Homeland Security
Division of Administrative Services
1124 Smith St. 2nd Floor, Suite 2100

IN ACCOUNT WITH Reference: RFQ 0608 DCL 230000039
Yeager Juvenile Center 907 Mission Drive
Parkersburg, WV 26101 (304) 865-0159

Tree Removal / Trimming

(i) Remove all marked trees around the premises. Marked trees are as follows

(1-A) Left side of building:

2- large cherry trees

4- pine trees

1- large maple

(1-B) Behind building:

1- small sassafras tree

Various small saplings etc.

1- large cherry tree

(1-C) Right side of property:

4- large sycamores

1- hickory tree

CURRENT

OVER 30 DAYS

OVER 60 DAYS

TOTAL AMOUNT

page 1 of 2

Ohio Valley Tree Service
4813 North Town Rd
Columbus, Ohio 43223
614-893-2627

West Virginia Dept of Forestry
Division of Administration Services
1101 Smith St. 2nd Floor
Charleston, WV 25302
Phone: 304-528-2222
Fax: 304-528-2222

① Remove all unwanted trees
from site. Marked trees are to be
retained. Left side of property:

1 - Large Chestnut tree
2 - Small trees
3 - Small trees
4 - Small trees
5 - Small trees
6 - Small trees
7 - Small trees
8 - Small trees
9 - Small trees
10 - Small trees

Right side of property

EXHIBIT A – Pricing Page
ARFQ 0608 DCR2300000139
Tree Trimming Services - Lorrie Yeager Jr. Juvenile Center

Section	Description	Unit of Measure	Quantity	Unit Cost	Extended Cost
3.1.1	Contract Item #1: Provide all equipment and labor as a flat rate for tree trimming services	Lump Sum	1		\$-
Overall Total Cost					\$51,762.79 \$-

Please note: This information is being captured for auditing purposes.

Any product or service not on the Agency provided Cost Sheet will not be allowable. The state cannot accept alternate pricing pages, failure to use Exhibit-A Price Page. A No-Bid will lead to disqualification of vendors bid. No future use of the Contract or any individual item is guaranteed or implied.

Vendor should type or electronically enter the information into the Pricing Page to prevent errors in the evaluation.

BIDDER /VENDOR INFORMATION:

Vendor Name:	Mid-Ohio Valley Tree Service LLC.
Address:	4815 North Torch Rd. Coolville, Ohio
City, St. Zip:	Coolville, Ohio, 45723
Phone No.:	(304) 893-3667
Email Address:	Mweatherhoff001@gmail.com



Unified Business Identifier:UF000504775001

For filing with the West Virginia Secretary of State
a Business for West Virginia Partner
tel: (304) 558-8000

Business Legal Name	MID-OHIO VALLEY TREE SERVICE LLC
Effective Date	05/09/2016
Charter Type	Foreign
Class	For Profit
Organization Type	Limited Liability Company
Home State	WV

I certify the information provided is true. I further certify that I am a member or manager or individual holding a power-of-attorney and am duly authorized to file this report on behalf of this limited liability company, as required by West Virginia Code §31B-2-211. I agree that the electronic entry of my name below represents my signature and authorization for this filing.

Michael weatherholt
Authorized By

MEMBER
Capacity

REQUEST FOR QUOTATION
ARFQ 0608 DCR2300000139
Tree Trimming Services - Lorrie Yeager Jr. Juvenile Center

SPECIFICATIONS

1. **PURPOSE AND SCOPE:** The West Virginia Division of Administrative Services (DAS) on behalf of the West Virginia Division of Corrections and Rehabilitation (DCR)-Lorrie Yeager Jr. Juvenile Center (Agency) is soliciting bids for a one-time contract for tree trimming services, cutting down, removal of debris, and clean-up around the outside perimeter of the facility located at 907 Mission Drive, Parkersburg, WV.

A **MANDATORY PRE-BID** meeting will be held at Lorrie Yeager Jr. Juvenile Center 907 Mission Drive, Parkersburg, WV 26101. See Exhibit B - Pre-Bid Instructions.

2. **DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions.
- 2.1. **“Contract Item”** or **“Contract Items”** means the list of items identified in Section 3.1 below and on the Pricing Pages.
- 2.2. **“Pricing Pages”** means the schedule of prices, estimated order quantity, and totals contained in wvOASIS or attached hereto as **Exhibit A**, and used to evaluate the Solicitation responses.
- 2.3. **“Exhibit B”** means the Pre-Bid Meeting instruction sheet.
- 2.4. **“Solicitation”** means the official notice of an opportunity to supply the State with goods or services that is published by the Division of Administrative Services (DAS).
- 2.5. **“Business Hours”** means **Monday – Friday 8:00am – 3:30pm EST** excluding weekends and Federal and State holidays, which are as follows:
- New Year’s Day (January 1)
 - Martin Luther King Day (Third Monday in January)
 - President’s Day (Third Monday in February)
 - Memorial Day (Last Monday in May)
 - Juneteenth (June 19)
 - West Virginia Day (June 20)
 - Independence Day (July 4)
 - Labor Day (First Monday in September)
 - Columbus Day (Second Monday in October)
 - Veterans Day (November 11)
 - Thanksgiving (Fourth Thursday in November)
 - Day After Thanksgiving (Fourth Friday in November)
 - Christmas Day (December 25)

REQUEST FOR QUOTATION
ARFQ 0608 DCR2300000139
Tree Trimming Services - Lorrie Yeager Jr. Juvenile Center

3. GENERAL REQUIREMENTS:

3.1. Contract Items and Mandatory Requirements: Vendor must provide Agency with the Contract Items listed below on a one-time basis. Contract Items must meet or exceed the mandatory requirements as shown below.

3.1.1. The Vendor must provide all equipment and labor as a flat rate lump-sum for tree trimming and removal services to complete cutting down of approximately nineteen (19) large trees, trimming of trees, removal of limbs that have fallen and debris clean-up. It will be the vendor's responsibility to cut up, remove, and dispose of all parts of tree removal and limbs from facility grounds and clean-up of work areas.

3.1.1.1. The Vendor must grind all tree stumps to ground level or below for weed eating and grass cutting purposes.

3.1.2. The Vendor must comply with all Division of Corrections and Facility tool security requirements. Tools will be checked at the beginning and end of the workday, must be securely locked up when not in use, and immediately report any missing tools.

3.1.3. The Vendor must be aware and take proper precautions that some of the trees and limbs are close to the outside perimeter fence at the facility. The direct outside of fence must be kept clear of debris. Any damages occurring to the fencing, buildings, or utility lines resulting from this work shall be the responsibility of the contractor to repair at the contractor's expense.

3.1.4. The Vendor will be responsible for all mileage and travel costs, including travel time, associated with performance of this Contract. Any anticipated mileage or travel costs may be included in the flat fee lump-sum for tree trimming services listed in the Vendor's bid but said costs will not be paid by the Agency separately.

4. CONTRACT AWARD:

4.1. Contract Award: The Contract is intended to provide Agency with a purchase price on all Contract Items. The Contract shall be awarded to the Vendor that provides the Contract Items meeting the required specifications for the lowest overall total cost as shown on the Pricing Pages.

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Tree Trimming Services - Lorrie Yeager Jr. Juvenile Center

- 4.2. Pricing Page:** Vendor should complete the Pricing Page by providing a unit cost for the Contract Items listed in section 3.1 as a single flat rate lump-sum for all services. Vendor shall include the cost of standard order delivery charges in its bid pricing and is not permitted to charge the Agency separately for such delivery. Vendor must complete the Pricing Page in full as failure to complete the Pricing Page in its entirety will result in Vendor's bid being disqualified. A no bid will result in Vendor's bid being disqualified.
- 4.3. Request Copy:** Vendor should electronically enter the information into the Pricing Pages through wvOASIS, if available, or as an electronic document. In most cases, the Vendor can request an electronic copy of the Pricing Pages for bid purposes by sending an email request to the following address: Thomas.P.Hymes@wv.gov
- 4.4. Payment:** The Agency shall pay a single flat rate lump-sum for all services quoted. The Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia.

5. DELIVERY AND RETURN:

- 5.1. Delivery Time:** Vendor shall deliver standard orders within thirty (30) working for delivery working days after orders are received. Vendor shall deliver emergency orders within fifteen (15) working day(s) after orders are received. Vendor shall ship all orders in accordance with the above schedule and shall not hold orders until a minimum delivery quantity is met.
- 5.2. Late Delivery:** The Agency placing the order under this Contract must be notified in writing if orders will be delayed for any reason. Any delay in delivery that could cause harm to an Agency will be grounds for cancellation of the delayed order, and/or obtaining the items ordered from a third party.
- 5.3. Delivery Payment/Risk of Loss:** Standard order delivery shall be F.O.B. destination to the Agency's location. Vendor shall include the cost of standard order delivery charges in its bid pricing/discount and is not permitted to charge the Agency separately for such delivery. The Agency will pay delivery charges on all emergency orders provided that Vendor invoices those delivery costs as a separate charge with the original freight bill attached to the invoice.
- 5.4. Return of Unacceptable Items:** If the Agency deems the Contract Items to be unacceptable, the Contract Items shall be returned to Vendor at Vendor's expense and with no restocking charge. Vendor shall either make arrangements for the return within five (5) days of being notified that items are unacceptable or permit the Agency to arrange for the return and reimburse Agency for delivery expenses. If the original packaging cannot be utilized for the return, Vendor will supply the Agency

REQUEST FOR QUOTATION
ARFQ 0608 DCR2300000139
Tree Trimming Services - Lorrie Yeager Jr. Juvenile Center

with appropriate return packaging upon request. All returns of unacceptable items shall be F.O.B. the Agency's location. The returned product shall either be replaced, or the Agency shall receive a full credit or refund for the purchase price, at the Agency's discretion.

- 5.5. Return Due to Agency Error:** Items ordered in error by the Agency will be returned for credit within 30 days of receipt, F.O.B. Vendor's location. Vendor shall not charge a restocking fee if returned products are in a resalable condition. Items shall be deemed to be in a resalable condition if they are unused and in the original packaging. Any restocking fee for items not in a resalable condition shall be the lower of the Vendor's customary restocking fee or 5% of the total invoiced value of the returned items.

6. VENDOR DEFAULT:

- 6.1.** The following shall be considered a vendor default under this Contract.

- 6.1.1.** Failure to provide Contract Items in accordance with the requirements contained herein.
- 6.1.2.** Failure to comply with other specifications and requirements contained herein.
- 6.1.3.** Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.
- 6.1.4.** Failure to remedy deficient performance upon request.

- 6.2.** The following remedies shall be available to Agency upon default.

- 6.2.1.** Immediate cancellation of the Contract.
- 6.2.2.** Immediate cancellation of one or more release orders issued under this Contract.

REQUEST FOR QUOTATION
ARFQ 0608 DCR2300000139
Tree Trimming Services - Lorrie Yeager Jr. Juvenile Center

6.2.3. Any other remedies available in law or equity.

7. MISCELLANEOUS:

- 7.1. No Substitutions:** Vendor shall supply only Contract Items submitted in response to the Solicitation unless a contract modification is approved in accordance with the provisions contained in this Contract.
- 7.2. Vendor Supply:** Vendor must carry sufficient inventory of the Contract Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Contract Items contained in its bid response.
- 7.3. Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.
- 7.4. Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Vendor should list its Contract manager and his or her contact information below.

Contract Manager:	Michael Weatherholt
Telephone Number:	(304) 893-3667
Fax Number:	N/A
Email Address:	Mweatherholt001@gmail.com

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

MICHAEL Lee WEATHERHOLT (owner/op)
(Name, Title)
Michael Lee Weatherholt (owner) (op)
(Printed Name and Title)
4815 North Topcl Rd Cookeville TN. 45723
(Address)
(304) 893 3667
(Phone Number) / (Fax Number)
Mweatherholt001@gmail.com
(E-mail address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Mid-Ohio Valley Tree Service LLC.
(Company)
Michael Weatherholt
(Authorized Signature) (Representative Name, Title)
Michael Weatherholt
(Printed Name and Title of Authorized Representative)
12/18/22
(Date)
(304) 893 3667
(Phone Number) (Fax Number)

Michael Weatherholt
Vendor Signature:

December 18th 2022
Date:



Certificate

*I, Natalie E. Tennant, Secretary of State,
of the State of West Virginia, hereby certify that*

mid-ohio valley tree service llc

has filed the appropriate registration documents in my office according to the provisions of the West Virginia Code and hereby declare the organization listed above as duly registered with the Secretary of State's Office.

*Given under my hand and
the Great Seal of West Virginia
on this day of
May 09, 2016*



Natalie E. Tennant

Secretary of State

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

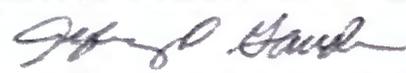
PRODUCER Coggeshall-Simmons Insurance, Inc. PO Box 499 2501 Cemetery St Coolville, OH 45723	CONTACT NAME: Jeffrey D Gandee	FAX (A/C, No): (740) 400-7009	
	PHONE (A/C, No, Ext): (740) 667-3111	E-MAIL ADDRESS: jeffgandee@simmonsinsurance.com	
INSURED Mid-Ohio Valley Tree Service LLC Michael Weatherholt 4815 N Torch Rd Coolville, OH 45723	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: UNITED OHIO INS CO		13072
	INSURER B: GRANGE INDEMNITY INS CO		10322
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD' WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		BP0047167	05/01/2022	05/01/2023	EACH OCCURRENCE	\$ 1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 50,000
						MED EXP (Any one person)	\$ 5,000
						PERSONAL & ADV INJURY	\$ 1,000,000
						GENERAL AGGREGATE	\$ 2,000,000
						PRODUCTS - COMP/OP AGG	\$ 2,000,000
							\$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		XA 2694489	10/07/2022	10/07/2023	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE	OTH-ER
						E.L. EACH ACCIDENT	\$
						E.L. DISEASE - EA EMPLOYEE	\$
						E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

Request for Taxpayer Identification Number and Certification

Give Form to the
 requester. Do not
 send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

See Specific Instructions on page 3.

<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <u>Michael L. Weatherholt</u></p> <p>2 Business name/disregarded entity name, if different from above <u>Mid-Ohio Valley Tru Service LLC.</u></p> <p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input checked="" type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</p> <p><small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small></p> <p><input type="checkbox"/> Other (see instructions) ▶ _____</p> <p>5 Address (number, street, and apt. or suite no.) See instructions. <u>4815 North Torch Road</u></p> <p>6 City, state, and ZIP code <u>Coolville Ohio 45723</u></p> <p>7 List account number(s) here (optional)</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p> <p>Requester's name and address (optional)</p>
--	---

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
XXXXXXXXXX 9457
OR
Employer identification number
81-2252165

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ [Signature] Date ▶ May 12th 2022

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

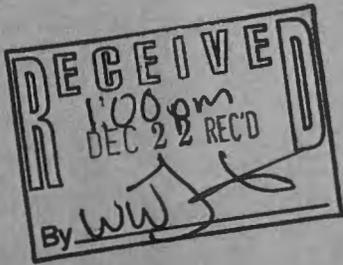
An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

West Ohio Valley Tree Service
4815 North Torch Rd
Coolville Ohio 45723
304-893-3667



West Virginia Dept. of H
Division of Administrative
1124 Smith St. 2nd
Suite 2100
Charleston, WV
25301

SOLICITATION NUMBER: ARFQ 0608 DCR2300000139

Addendum Number: 02

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening and bid closing dates
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Attachment of pre-bid sign-in sheet

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A

Pre-Bid Sign-In Sheet

Solicitation Number: ARFQ 0608 DCR2300000139

Date of Pre-Bid Meeting: December 15th, 2022 @ 10:00am

Location of Prebid Meeting: Lorrie Yeager Jr. Juven
907 Mission Drive
Parkersburg, WV 26101

Please Note:

Vendors must sign-in on this sheet to verify attendance at the Pre-Bid meeting.
Failure to legibly sign in may be grounds for declaring a vendor ineligible to bid.
For further verification, please also provide a business card if possible.

<u>Firm Represented:*</u>	<u>Rep Name (Printed):</u>	<u>Firm Address:</u>	<u>Telephone #:</u>	<u>Fax #:</u>	<u>Email:</u>
Lumber Jacks	Jason Young		(304) 610-5542		
Mid Ohio Valley Tree Serv. LLC	Michael Weatherholt	4815 N. Trunk Rd. Coolville, Ohio	(304) 893-3667	N/A	MWeatherholt001@gmail.com
Integrity Tree Services	Thomas Dudley	2300 Sanford Ave SW Grandville MI 49418	304 987-2326	NA	Thomas.Dudley@Integritytree.com
DAVEY TREE EXPERT CO.	ED LEGGE	68 TASTY BLEND WAY FRAZIER'S Bottom, WV 25082	304 741-1685	304 755-3514	ed.legge@davey.com

***One Vendor Per Representative - No one individual is permitted to represent more than one vendor at the pre-bid meeting. Any individual that does attempt to represent two or more vendors will be required to select one vendor to which the individual's attendance will be attributed. The vendors not selected will be deemed to have not attended the pre-bid meeting unless another individual attended on their behalf.**

ADDENDUM ACKNOWLEDGEMENT FORM

SOLICITATION NO.: Addendum No - 02 ARFQ 0608 DCR2300000139

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification. Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.